

Minutes
M-001-2024-IUGS-COGE
COGE 1st General Assembly 2024

Date:	12 th January 2024
Time:	20.00 hours (Perth, Australia)
Place/Type (chair):	Virtual (Zoom meeting, hosted by Elvaene James)
Attendees:	Sandra Villacorta (SV), Ian Clark (IC), Elvaene James (EJ), Susanna Occhipinti (SO), Scott Miller (SM), Susana Alaniz (SA), Roberto Greco (RG), Shankar Rajasekhariah (SR)
Apologies:	Geraldo Soto (GS), Clara Vasconcelos (CV), Miguel Cano (MC), Nicanor Prendes (NP), Sharon Locke (SL), Agogo Abraham (AA)

Item	Description		
1	Quorum: There being eight (8) committee members present, a quorum was declared, and the meeting proceeded.		
2	Business arising from previous meetings/communications		
	Resolution	Responsible	Status
	To publicize the internship of GEFO Program	Social Media Team	Completed
	To review and contribute to elaborate 2023 Annual Report	All	Completed
	To program webinar on geoscience education to feature CK medal winner	IC	Pending
	To introduce the SM team using our platforms	Social Media Team	Pending
	Considering submitting a short video on their experience as COGE member	All	Pending
	Preparing a future survey to ask members on the strategy to start working on advocating for geoscience education policies	SV/IC	Pending
	Introduction of new Associate member	Grisel Jimenez	Pending
	Attending IUGS Executive Committee in Nairobi	SO	Pending
	To volunteer to promote COGE in different language	All	Ongoing
	Prepare a report on strategies to improve collaboration with external partners (IGEO, EGU and others).	Board	Ongoing
	Stay up to date on tasks, collaborate, and participate in subcommittee activities, as well as responding on time and adhering to ToR..	All COGE members	Ongoing
	To submit missing national reports of involvement or representation of COGE locally	All	Ongoing
3	Review of agenda subjects		
	Agenda subject	Action	Responsible

	COGE General updates <ul style="list-style-type: none">• EJ extends a warm welcome to all attendees during the first meeting in the year 2024.• SV notified the submission of the Annual Report 2023 to IUGS. SV and IC commended the members who contributed to completing the Report.• IC congratulated the Social Media committee for the excellent work in 2023 and the achieved goals for 2024.• SV notified that activities during the AGU23 resulted in positive outcomes and experiences with exchange of ideas with colleagues from different countries. She mentioned that attendees to the poster praised COGE Social Media efforts and are willing to follow the example on their social media platforms.• SV notified that SO will represent the COGE for the next IUGS Executive Committee in Nairobi.• SV notified of the upcoming Development survey 2024-1 aimed at updating ToR and the COGE structure, which is being reviewed by COGE Board before being sent to voting members.• SV invited everyone to report regularly on national activities via email should the members have anything to inform on their representation of COGE locally.	To prepare minutes of this meeting	EJ [done]
		Attending IUGS Executive Committee in Nairobi	SO
		Discuss any specific preparations needed for the representation at the IUGS Executive Committee with SO	SV
		To prepare presentation for IUGS EC	SO
		To finalise and submit the Development survey 2024-1	EJ
	COGE Committees report <ul style="list-style-type: none">• The Awards Committee IC explained we applied financial support to the IUGS commission to support Hector Lacreu, first winner of the CK Medal and the keynote speaker of our session in the IGC24. The budget for Hector Lacrea's travelling support is included in the request to IUGS EC for 2024.• GEFO Program<ul style="list-style-type: none">□ SO explained the current ongoing activities of the GEFO Program and that AA joined the program to support her. A total of 9 GEFO Officers (Africa (4), India (3) and 2 (South America) are currently working to collect materials and conduct lessons. They had conducted online meetings to discuss details of the Program, except for the officer from South America.□ SO informed of the ongoing survey distributed among the officers to gain insight into the working environment and activities since every country had a different way of conducting geoscience education in school. In April 2024, she would participate in the Vienna GFT Project (Teacher for Teaching) and keep in communication with the EGU Education	Follow up with IUGS regarding the budget for Hector Lacreu	IC
		Reporting results of the ongoing survey among officers.	SO
		To submit updates on national reports by email	All
		Plan for SO's participation in the next GFT meeting and coordination with the EGU Education Committee.	SO
		Implement upcoming posting campaigns.	SM
		Collaborate with other COGE	Social media

	<p>Committee to improve the activities in the GEFO Program.</p> <ul style="list-style-type: none"> • Social media <ul style="list-style-type: none"> □ SM elaborates on the upcoming posting campaigns regarding educational resources on social media platforms. New website updates designed for the homepage banner will be updated to replace the old banner. The team plans to increase the average weekly posting and followers on all social media platforms. SM requested members to provide materials to update the website resources. He also invites other COGE committees' members for engagement to gain more insight to promote their activities on social media platforms. □ SM further elaborates on the team's aim to collaborate and post similar content on social media platforms with other geoscience organisations. The social media analytical results data are planned to be published in a journal paper. • Publications <ul style="list-style-type: none"> □ SA announces the launch of a new edition of the CGEO-UNAM Diploma in Earth Science Teaching in February 2024 to Spanish speaking educators. The programme will be posted on COGE's social media platforms in a next campaign. □ SA reminded everyone on the deadline for the Special Issue of Episodes (15 January 2024). • International relations (IR) <ul style="list-style-type: none"> □ The IR team, SO, and SL will support the formalisation of the MoU and other flagship programmes on the collaboration between COGE and IGEO. Grisel Jimenez who recently joined the team contacted two organisations of the selected list and the team is currently awaiting responses. □ SV mentioned that the drafted MoU between IGEO and COGE has been sent by SL to the IGEO Board. Future meetings between COGE and IGEO are expected to formalise the document. 	committees for engagement.	
		Provide materials for social media campaigns.	All
		To follow up on the MoU between COGE and IGEO	MC and COGE Board
		Inform on responses from organizations contacted	Grisel Jimenez
		Inform on progress on MoU COE-EGU Education	SO
		Submit articles for the Special Issue of Episodes before the deadline	All authors included in the Special Issue of Episodes
		Inform on progress on Special Issue	SA
	<p>2023 Annual Report and 2024 working plan strategy</p> <ul style="list-style-type: none"> • Annual Report <ul style="list-style-type: none"> □ SV presented the contents of the report "Strategy for Enhancing Collaboration with IGEO and other International Geoeducation Organizations" requested by IUGS EC and elaborated in collaboration with the IR team. • Working plan strategy 		

	<ul style="list-style-type: none">□ SV elaborated on the work with potential collaborators in geoscience education—including the challenges and opportunities of the collaborative projects.□ SV further explained the focus areas in 2023 and perspectives. <ul style="list-style-type: none">● 2024 COGE Budget Proposal <p>IC explained the proposed budget for 2024 which includes the request from all the committees. Some of the budgets were modified according to the priority of the programmes.</p>		
4	Closing of General Assembly <ul style="list-style-type: none">● SV mentions that all the members should be aware of COGE's documentation, including meeting minutes, reports, etc., available on the COGE website.● SV thanked everyone for their participation, hard work and commitment in 2023 and wished everyone to continue working together to achieve COGE's vision and mission.	To review COGE's documentation on the website	All
		Ensure all members know that COGE's documentation is available on the COGE website	EJ
5	Next meeting: to be organised by EJ		
	Time	TBA	
	Date	March 2024	
	Place/Type	Virtual (Microsoft Team meeting)	
6	Meeting close: 22:30 hours (Perth, Australia)		
Minute taker:		EJ	
Review Date		13-02-24	